



APPLICATION PROCESS & INSTRUCTIONS

Telephone (303) 398-0400, Fax (866) 351-9503

**PRELIMINARY ENGINEERING
APPLICATION FORM**

Return the completed application along with a non-refundable deposit of **\$5,000 USD (\$6,616.38 CAD)** for the application fee. Also, provide details of the proposed public project in the form of a survey or engineering stamped plans with dimensions, coordinates and railroad property boundaries. Also depict any planned or proposed improvements on the railroad’s premises with dimensions from nearest track. Note that there is one application accepted per location; if the requested project involves multiple locations, you will need to submit an application for each location. Additional fees will be assessed pursuant to a separate written Preliminary Engineering Agreement. Checks can be made payable to OmniTRAX. Be sure to list the check number(s) at the bottom of the cover sheet and application.

Send this application, deposit and any additional paperwork along with a map indicating the location of the project to:

**OmniTRAX Inc.
C/O AR Real Estate Department
252 Clayton Street
4th Floor
Denver, CO 80206**

Incomplete applications will result in processing delays and applications submitted without the required deposit will not be processed. If the submitted application and prints require review by any independent environmental (HAZMAT) or other outside consultants, this review will be at applicant’s sole cost and in addition to the aforementioned fees. Once an executable Preliminary Engineering Agreement is submitted to you, the agreement must be fully negotiated and executed within ninety (90) days. Thereafter, the application and materials will be archived and resubmission (including deposit) will be required. If you are a Canadian business or resident, this fee is a taxable supply. Include the applicable GST. REQUESTS FOR RUSHED SERVICES WILL BE DENIED.

PLEASE INITIAL HERE INDICATING YOUR UNDERSTANDING OF THIS POLICY: _____

LIST CHECK NUMBER(S): _____





PRELIMINARY ENGINEERING APPLICATION FORM

Telephone (303) 398-0400, Fax (866) 351-9503

IDENTIFY WHAT TYPE OF PROJECT APPLICANT IS REQUESTING:

- Grade Xing Surface Maintenance/Replacement () Grade Xing Installation/Removal () Engineering Review Only ()
- Overhead/Undergrade Bridge Project () Warning Device Alterations () Parallel Road Construction ()
- Painting/Cleaning Bridges () Flagging Only () Bike/Pedestrian/Trail () Quiet Zone Proposal ()
- Other Request () _____

1. Complete Legal Name of Applicant: _____
2. Agreement to be in the name of (if different from above): _____
3. Type of Entity (please mark one): Government Agency ___ LLC ___ DOT ___ Municipality ___ Corporation ___ SHA ___ FHA ___
Other _____
4. If applicable, state/province of incorporation or organization: _____
5. Federal Tax Identification number (U.S. Leases): _____
6. Mailing Address: _____
7. Overnight Delivery Service Address (if different): _____
8. Contact Person: _____ Title: _____
9. Phone No.: () _____ Fax No.: () _____
10. Email: _____
11. Email Address Where Notices Can be Sent: _____
12. **Billing Contact Name, Phone Number, and Address Required:**

13. Will track operations be impacted by the applicant's project? Yes ___ No ___

14. Railroad Name: _____

15. Location Information

Nearest Milepost: _____ Nearest DOT Crossing No.: _____

Track Station (from): _____ Track Station (to): _____

NOTE: If Milepost or Track Stations are not known, please indicate the nearest road intersection here:

City: _____ County: _____ State: ___ Section: ___ Township: ___ Range: ___

Geographical coordinates required in decimal degrees – can be found online using Google Maps

(Example - Latitude: 39.720312 Longitude: -104.955415) Latitude: _____ Longitude: _____

Located on the (N/S/E/W) ___ side of (landmark, intersection) _____

16. Will another party be performing the work? Yes ___ No ___ (NOTE: If yes, additional information will be required.)

17. Estimated area of railroad's land to be impacted, if applicable: _____ (in square feet or acres)

18. Detailed description of intended use of railroad's premises: _____

_____ (Use a separate sheet of paper if needed)

19. How will applicant access railroad's property? _____



PRELIMINARY ENGINEERING APPLICATION FORM

Telephone (303) 398-0400, Fax (866) 351-9503

20. Will hazardous materials be involved? Yes ___ No ___

If Yes, describe: _____

21. Will improvements be constructed on the railroad's premises? Yes ___ No ___

If Yes, describe: _____

_____ (Ensure the improvements are depicted on Engineering Plans)

22. Will applicant be storing materials or equipment during the project? Yes ___ No ___

If Yes, describe what will be stored: _____

Date: _____

LIST CHECK NUMBER(S): _____

Signature: _____

Name Printed: _____

Title: _____

Phone No.: _____

Email: _____

Fax No: _____

BE SURE TO RETURN THE COVER SHEET WITH YOUR APPLICATION