



Date _____

CERTIFICATE OF INSURANCE REQUEST FORM

Certificate Holder Information:		Insured Name and Address:	
Company Name: _____	Company Name: _____	Contact Person: _____	Contact Person: _____
Address: _____	Address: _____	City, State, Zip: _____	City, State, Zip: _____
Phone: _____	Phone: _____	Fax: _____	Fax: _____
Fax: _____	Fax: _____	Email: _____	Email: _____
Email: _____	Email: _____		
Forward Certificate To:		Deliver Certificate Via:	
Attention: _____		Send to Certificate Holder <input checked="" type="checkbox"/> E-mail <input type="checkbox"/> FAX <input type="checkbox"/> US Mail	
E-mail: _____			
Fax: _____			
Phone: _____			
Coverage To Be Evidenced on Certificate:		Required Coverage Conditions	
<input checked="" type="checkbox"/> GENERAL LIABILITY to include coverage for hazardous material \$1M / 2M		<input checked="" type="checkbox"/> Certificate holder(s) as additional insured	
<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY \$ 1M		<input checked="" type="checkbox"/> Primary & Non-Contributory wording	
<input checked="" type="checkbox"/> WORKERS' COMPENSATION & EMPLOYERS LIABILITY \$ 1M		<input checked="" type="checkbox"/> Waiver of Subrogation in favor of Certificate Holder(s)	
<input checked="" type="checkbox"/> UMBRELLA LIABILITY \$ 4M		<input checked="" type="checkbox"/> 30 Days Written Notice of Cancellation	
<input type="checkbox"/> ALL RISK PROPERTY		<input checked="" type="checkbox"/> General Liability includes CG 24 17 10 endorsement	

(A – STANDARD COI) Certificate Description Box (This Additional Language MUST be Included on the Certificate):

The certificates of insurance shall evidence all the above required terms and conditions including the following:

1. Certificate holder and its affiliates are named as an additional insured where required by written contract
2. A waiver of subrogation is provided in favor of certificate holder and its affiliates
3. Commercial General Liability is endorsed to remove any and all exclusions for work on or within 50 feet of railroad property
4. All insurance is primary and not excess over or contributory with any insurance maintained by certificate holder or its affiliates
5. All insurance shall be endorsed to provide thirty (30) days' prior written notice of cancellation or non-renewal

**Certificates of Insurance should be maintained with the associated agreement(s) requiring evidence of insurance.
Copies of ALL certificates should be sent to the Risk Management Department.**