



OmniTRAX Position Description

Title: Trainmaster
Location: The Pas, Manitoba
Reports to: Superintendent of Operations
Salary Range: Commensurate with qualifications and experience

OmniTRAX, Inc. is one of North America's leading transportation services companies. Based in Denver, Colorado, OmniTRAX, Inc. managed businesses are located in 10 states and 3 provinces providing a full range of transportation and logistics services. These services include railroad, port, and industrial switching operations as well as intermodal operating services.

General Summary:

The successful candidate for this position will be an operations oriented person with the analytical abilities to manage the daily train and terminal operations of Hudson Bay Railway (HBR). This person will be responsible to review, recommend and implement operations processes in order to maximize efficiency. The Railroad's business planning process will be an integral part of this position.

Essential Job Duties and Responsibilities: Other duties may be assigned, as requested/required

- Monitor employees for safety and rules compliance.
- Responsible for the daily operations of the railroad, including train and crew scheduling and assignment of locomotives for train operations and maintenance.
- Conduct analysis in areas such as efficiency, job cost, and work schedule efficiency.
- Conduct accident investigations.
- Monitor the accuracy of work reports and car movement records.
- Hire and supervise transportation employees to include training, assigning and directing work, appraising performance, disciplining, and resolving problems.
- Communicate effectively both orally and in writing, within all levels of the company.

Education/Experience/License:

- Bachelor degree or four years related supervisory experience in the railway transportation field.
- Minimum of one year supervisory experience in railroad operations.
- Must have a valid Driver's License.

Knowledge/Skills/Abilities:

- Thorough knowledge of rules, regulations and requirements specific to the operation and movement of trains.
- Thorough knowledge of railroad operations, including, but not limited to, transportation, maintenance of way, mechanical, and clerical activities.
- Strong communication and interpersonal skills.
- Ability to utilize computers including Microsoft WORD and EXCEL.
- Requires commitment to irregular work hours (to include weekends and holidays) in support of the success of a 24/7 operation

Contact Information:

Company: Hudson Bay Railway (HBR)

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